

# Thurston Town Hall Usage Agreement

Town of Thurston

7578 County Route 333

Campbell, New York 14821

## Rules and Regulations:

1. There is a non-refundable fee of \$50.00 for residents and \$100.00 for non-residents. (Proof of residence required for discounted rate.)
2. No smoking or vaping within the building or within 25 feet of it.
3. No alcoholic drinks or drugs allowing in the building or on the premises.
4. The individual requesting use of the building will be held responsible for any damage done while using the facility.
5. The Town of Thurston is held harmless for any claims.
6. Children must be supervised inside and outside the building.
7. Please leave the meeting room and kitchenette as it was found. **Remove all garbage, flush toilets, remove food, put tables and chairs back in their original locations.**
8. **Nothing is to be taped or tacked to the ceilings or walls.**
9. Any violation of the above rules and regulations may result in the individual being barred from using the facility again.
10. Rental is for 6 hours, unless otherwise specified (additional charge may apply)

To reserve a time slot, contact the Thurston Town Clerk at 607-527-4494 Wednesdays from 4 to 7 pm and Thursdays from 9 am to 12 pm or by email at [Thurston.clerk@gmail.com](mailto:Thurston.clerk@gmail.com).

Slot is not reserved until payment has been made by cash or check.

## Application:

Name: \_\_\_\_\_

Date to be used: \_\_\_\_\_

Time of usage: from \_\_\_\_\_ until \_\_\_\_\_

Contact number: \_\_\_\_\_

By signing this application, you agree to abide by the above rules.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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## For Office Use:

Paid \_\_\_\_\_ Date Paid \_\_\_\_\_ Cash / Check# \_\_\_\_\_

Received by \_\_\_\_\_